

Request for quotations: Production of the “EPRN Audio-Video Publicity (Jingle)”

1. Introduction

The Economic Policy Research Network (EPRN Rwanda) is a Non-Governmental Organization aiming at strengthening the capacities of individuals and organizations active in or with an interest in economic policy research and analysis. EPRN Rwanda therefore responds to economic policy gaps resulting mainly from lack of quality and informative research and the challenge of human capacity in terms of limited numbers of economic researchers and active involvement.

With the purpose to enhance visibility and raise awareness of EPRN services to attract more members and partners, EPRN wishes to hire a firm or technician to produce a promotional video.

2. Scope of work

The firm/technician is expected to:

- Carry out shooting of required videos and undertake interviews
- Edit existing images from previously taken videos
- Produce an audio-visual advert of 60 minutes

3. Duration

This assignment is expected to be implemented in a period not exceeding 15 days or any other period as may be subsequently agreed upon with the client.

4. Deliverables

- Draft audio production for EPRN comments (7 days after signing the contract)
- Draft audio visual for comments (10 days after signing the contract)
- Final audio visual product (15 days after signing the contract)

5. Application Process

Interested candidates are requested to submit the quotations (proforma invoices) at EPRN office located at UR-CBE Gikondo (ex SFB) by not later than 30/04/2019, 11am local time. Thereafter quotations will be evaluated by EPRN and the successful bidder will be notified in due time.

Note: Both firms and individual technicians are allowed to submit quotations.

Kigali, 16/04/2019

Seth Kwizera
Coordinator

