

Terms of Reference

RECRUITMENT OF A CONSULTANT TO PROVIDE TRAINING ON “RESULTS-BASED MONITORING AND EVALUATION”

1. Introduction

Economic Policy Research Network (EPRN) got a financial offer from GIZ Rwanda and wishes to utilize part of this fund to recruit a consultant to provide training on results-based M&E.

Projects/Programs managers, experts in various areas and researchers must have good M&E system and information at their fingertips that they can use when making decisions and setting priorities. They must also be able to provide timely reports showing how scarce resources have been allocated and what impact their outputs have had. This calls for an efficient and effective training on monitoring and evaluation theories, concepts and systems. This two-days training course is targeted at M&E practitioners, project/program managers, scientists, researchers, database managers... It seeks to enhance participants understanding of M&E with the view to improving implementation, decision-making, and management capacities through learning and action.

Course Objectives:

- To enhance participants understanding of M&E theory, concepts, methods and tools
- To enable participants develop knowledge and skills to monitor and evaluate programs/projects.
- To train participants on how to use outputs and outcomes (aggregate results) from MIS database in making better management decisions.

2. Scope of work

The trainer is expected to teach trainees about:

- Introduction to Results-Based Monitoring and Evaluation
- Program Theory of Change and Impact Pathways
- Using a Results Framework Model to Describe Your Program/Project
- Constructing indicators and formulating M&E questions
- Developing and implementing M&E plans
- Data collection and constructing data collection instruments (quantitative and qualitative)
- Deciding on the sampling strategy
- Designing and implementing Ex-ante and Ex-post Impact Evaluation
- Writing and presenting M&E Reports

3. Required Qualification and Expertise

The consultant/trainer must have at least the following:

- Be a member of EPRN (have paid membership fees)
- Proven practical experience in providing professional training on monitoring and evaluation
- Masters in Economics, Statistics or related areas. PhD is an added advantage.
- High analytical skills

4. Duration

The training is planned on 20th and 21st January 2018.

5. Application Process

The CV and financial offer (submitted in separate envelopes) must be delivered at EPRN office located at UR-CBE Gikondo (ex SFB) by not later than 21/11/2017, 5pm local time. Applications may also be sent through EPRN P.O box: 7375 Kigali-Rwanda until 17/01/2018, 5pm local time.



The seal is circular with a blue border. Inside the border, the text "ECONOMIC POLICY" is at the top and "RESEARCH NETWORK" is at the bottom, separated by two small stars. In the center of the seal is the EPRN logo, which consists of a stylized blue and yellow circle with the letters "EPRN" and "RWANDA" below it.

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